

**UPTON VILLAGE HALL AMENITIES TRUST
(UVHAT)**

**Minutes of the Annual General Meeting
held on Tuesday 29th May 2012 at 7.30 p.m. in The Village Hall**

Present: Mrs J West (Chairman), Mrs R Caffyn (Treasurer), Mrs Y Collins,
Mrs M Maytham, Mrs L Shaw, Mr C Smith, Mrs G Smith, Mrs J Smith, Mrs J Reid,
Mrs C Lightfoot (Secretary)

1. Apologies were received from Mrs B Padden and Mr B Simpson
2. Minutes of meeting held on 16th May 2011 were read, agreed to be a true record, and signed by the Chairman.
3. Matters Arising: there were no matters arising.
4. Chairman's Report: the Chairman said that she was indebted to Mr Simpson for implementing the new Trust Deed prior to his retirement from UVHAT. She recorded her thanks to Mr Hetherington who had voluntarily undertaken plumbing jobs over many years and now wished to stand down. Mr Fraser is willing to help with small plumbing jobs in the future. She also thanked Mr Brown for his help on maintenance tasks and those who clean the hall. She continued by saying that the work on replacing drains and repointing had been completed. Additional fund raising is required in order to complete a number of improvements including refurbishment of the kitchen. (A copy of the Chairman's report is attached to the minutes).
5. Financial Report: Mrs Caffyn tabled the audited accounts which showed an increase in funds of £8,395, of which £5,200 (bequest and donation) had been ring-fenced for capital improvements (copy attached to these minutes). She thanked Mr Powell for auditing the accounts and noted that he would like to stand down as auditor.
6. Drop In Report: Mrs Collins reported that the average attendance at the Drop In was 11.2. She expressed thanks to the helpers and was pleased to add Mrs Padden's name to the rota. She noted that during the past year:

Sales of coffee amounted to	£129.33
Less purchases	£32.76
Surplus to UVHAT	£90

The Chairman thanked Mrs Collins for organising these sessions which continue to fulfil a need for a number of people as well as raising money for UVHAT.

7. Election of UVHAT Members:

The following new trustees: Mrs Jacqui Reid, Mrs Gloria Smith and Mrs Brenda Padden, were proposed by Mrs Lightfoot and seconded by Mrs Maytham. These trustees duly signed the Acceptance of Office form.

Mrs Collins will email "The Essential Trustees Guide" for noting.

There being no other business the meeting closed at 8.05 p.m.

Clare Lightfoot
Secretary
6th June 2012