

UVHAT Committee Meeting Minutes – 05/04/2016 – Upton Village Hall at 20:00

Attending:

Brian Rippon – Chairman - BR	Rob Traynor - RT
Graham de Wilde – Vice Chairman - GdW	Lesley Shaw - LS
Lucy Mason- LM	Kieron Humphrey - KH
John Haworth - JH	Jessie West - JW

- 1. Apologies received from:** Jacqui Reid, Yvonne Collins
- 2. Minutes** of meeting held on 26 January 2016 signed.
- 3. Matters Arising**

Tables – BR to put old ones on Ebay.

Inspections – BR says hall isn't inspected after hires so deposit is always returned. Problems have arisen, eg coffee left in machine, no rubbish bag in bin, damage to kitchen doors.

JH – is the effort required to chase people up worth it if damage only runs to £100?

RT – too many signs are irritating.

BR – 2 weeks' worth of inspections starting 12-04-16. Brian will circulate a checklist and timetable.

Upton 50s – LS said numbers are down. Lesley and Maggie have been trying to sell surplus but may end up with fewer than last year. Prize fund might be reduced – possibility of reducing Christmas bonus.

- 4. Caretaking**

BR – to do PAT testing.

LM – to do inventory.

JH – is cleaner reliable and can she be paid by standing order? BR confirmed she was.

- 5. Maintenance**

GdW has repaired broken floor.

BR has replaced broken security light – needs to fill hole in brick/mortar.

GdW has repaired dent in plaster and repainted wall, and also filled hole left by removal of old door code pad.

BR will source fire door retainers - £110.

RT to mend door-stop after meeting.

GdW – new door-closer needed for door into hall from storage area.

BR – electrician said heater thermostats need replacing and 1 thermostat has been wired wrong.

6. Bookings

BR – bookings steady, nothing to report.

7. Finances

JH - £14,500 in savings, £5k in the current account.

KH – has received drop-in accounts from Yvonne – will pass to JH.

8. Marketing

RT - Village Plan due 18-04-16 at the Parish Council AGM.

9. Events

RT – Ceilidh will use Linda and the Mad Hatters – checking their availability for July.

JW – asked if there were plans for Queen’s birthday. PC organising village picnic for 11-06-16 (hall is booked so loos unavailable).

Quiz (LM) – c/fwd - Giulia to help.

9. Development plan

LM - sub-committee met 15-3-16. Floor needs to be assessed – Ben Amos is going to come back on floor. Suspicion is that some battens under floor are rotten.

Suggestion is to do meeting room first – get grants for this as they come available.

Awaiting quotes for meeting room walls, heating, lighting and floor, lowered ceiling, downlights, more sockets, storage, new internal door, curtains, blinds, etc.

Remains to be seen if economies could be made by doing work on meeting room at same time as main hall.

LS asked if meeting room refurb would recoup expense. JH said grants were generous enough to offset cost.

JW – details of company which previously worked on floor will be in records. Noted that concrete took 7 months to dry out when poured for extension.

LM – lack of certainty pending investigation was preventing decisions being taken.

10. Date of AGM

Tuesday 10 May, 2016 – 20:00